



Timberlands Limited (TL) New Hazard Identification Notice

This form is to be used by TL staff and Contractors to identify action taken for any new hazard. Please forward to the person/organisation who can control the hazard.

Hazard Identified By:

Date Identified:

Description of Hazard: (provide as much detail as possible, photographs, diagrams, maps etc.)

Potential Harm / Property Damage

Location Site: (provide as much detail as possible)

Suggested Controls:

Eliminate by:

Minimise by:

Reported to:	Name:	Date:
--------------	-------	-------

TL Manager		
Manager/Principle		
Supervisor/Foreman		
Safety Representative/Champ		
Safety Manager		
Other		

Actions:	By:	Date:
----------	-----	-------

Entered into Hazard/Risk Register		
Discussed at Toolbox/Safety Meeting		

Initial/Raw Risk Score: (use the table below)	Score without identified controls:
--	------------------------------------

Residual Risk Score: (use the table below)	Score with identified controls:
---	---------------------------------

MAHIA TE MAHI WHAKARURUTANGA O TE NGAHERE (Strive for Safety in the Forest)

Risk Assessment Matrix

Table 1 – Risk Rating Chart

		Severity				
		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood	Almost Certain	Moderate 5	Moderate 10	High 15	Very High 20	Extreme 25
	Likely	Low 4	Moderate 8	High 12	Very High 16	Very High 20
	Possible	Low 3	Moderate 6	Moderate 9	High 12	High 15
	Unlikely	Low 2	Low 4	Moderate 6	Moderate 8	Moderate 10
	Rare	Low 1	Low 2	Low 3	Low 4	Moderate 5

Table 2 – Likelihood Definitions

LIKELIHOOD	DESCRIPTION
Almost Certain	Expected to occur in most circumstances
Likely	Will probably happen
Possible	Might occur occasionally
Unlikely	Could happen some time
Rare	May happen only in exceptional circumstances

Table 3 – Severity Definitions

SEVERITY	DESCRIPTION
Catastrophic	<ul style="list-style-type: none"> Death Serious injury with potential for death e.g. amputation of major limb; internal injuries; prolonged coma; loss of an eye Dangerous occurrence that could have result in one or more deaths e.g. major fire; explosion Multiple people injured
Major	<ul style="list-style-type: none"> Injury requiring notification to regulatory authority Injury leading to hospitalisation; amputation of minor body parts; unconsciousness Injury to the extent that they do not return to work at the start of the next regularly scheduled work day or any other subsequently scheduled shift. (LTI definition) Several people injured Dangerous occurrence that could have resulted in serious injury e.g. minor fire; release of gas Permanent impairment from injury

SEVERITY	DESCRIPTION
Moderate	<ul style="list-style-type: none"> Injury requiring medical treatment but does not involve loss of time beyond the day of the injury or notification of illness. Dangerous occurrence that could have caused a major injury
Minor	<ul style="list-style-type: none"> Superficial or first aid injury
Insignificant	<ul style="list-style-type: none"> An incident that caused no harm or damage but had the potential to do so.

Table 4 – Control Implementation Timescale

CONTROL	DESCRIPTION
Extreme	Significant hazards present. Risk unacceptable. Do not proceed under any circumstances
Very High	Job risk analysis required. Significant hazards present. Manager approval required before proceeding
High	Job risk analysis required. Significant hazards present. Team Leader approval required before proceeding
Moderate	Job risk analysis required. Proceed and monitor changes that could increase risk
Low	Job risk analysis required. Risk negligible, proceed. Monitor conditions